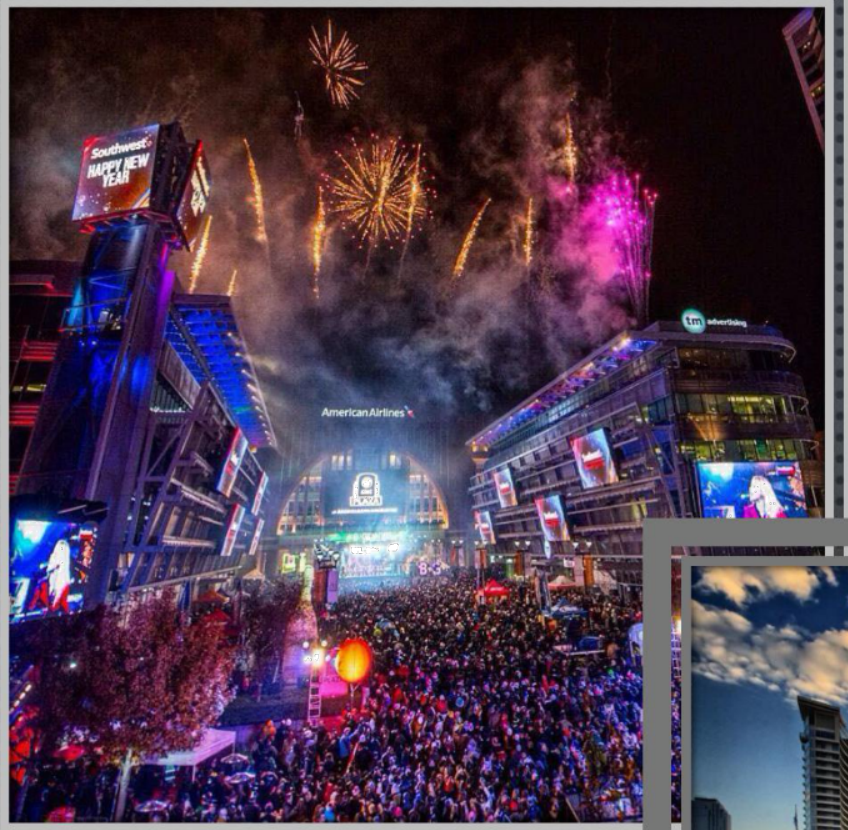


Fundraising Opportunities

For Non-Profit Organization Volunteer Groups

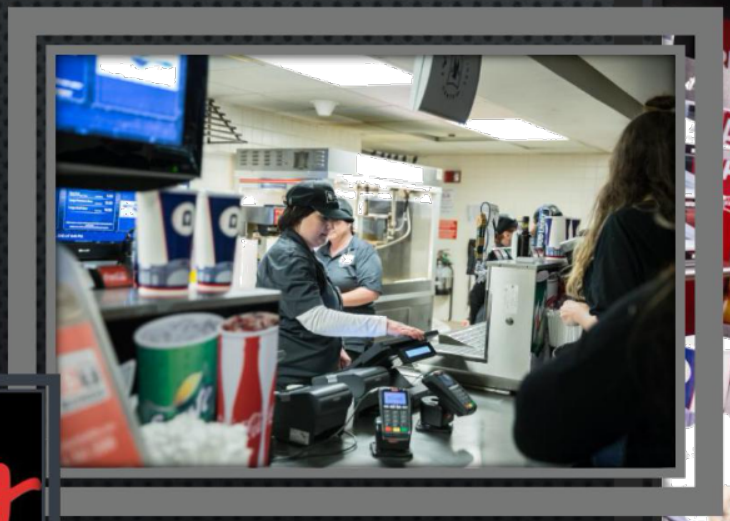


Levy

Commitment

- Levy is pleased to provide non-profit organizations with an avenue to raise funds for their worthy causes. Levy is the premier foodservice provider for the American Airlines Center, the home of the Dallas Mavericks, Dallas Stars, concerts, and other exciting events!

- Once we take you and your organization through the proper training, you will be ready to join the Levy Team! With your group's Manpower, Commitment, and Enthusiasm, you will have the opportunity to raise funds for your organization and create a close-knit team to bring success to your fundraising goals.





Events and Staffing

We have a variety of events and sizes of stands available to our organizations to work. Depending on the size of the stand, and the length of the season, we do ask for minimum commitments from the groups on what they are able to work.

Dallas Mavericks:
Pre-season and regular season begin in October. There are 45 pre & regular season home games and playoff game potential.

Dallas Stars:
Pre-season begins in September, with regular season beginning in October. There are 45 pre & regular season home games and playoff game potential.

Additional Events:
American Airlines Center is host to many other exciting events, such as Professional Wrestling, Family Shows, Concerts and Much Much More!

Staffing Levels:
There are a variety of staffing levels depending on the location with the minimum being five (5) – to a maximum of fifteen (15) volunteers required for any event. Remember, all volunteers must be eighteen (18) years of age or older and go through all required training prior to working. NO EXCEPTIONS.



Commissions

Percentage of Sales:

Our Non-Profit Organizations are paid a percentage of the net sales that their concession stand makes. The busier your stand is during the game, the more money your organization will make! Your preparedness and speed of service will also determine the amount of money your stand will generate.

- Stands are guaranteed a minimum donation of $200.00, minus any shortages. If sales warrant a higher commission at the percentage rate instead of the flat rate, the percentage rate will be paid.

All stands operate on a strict GOS (goods out of stock) system.

- Groups are responsible for all inventories in the stands. Shortages of cash to inventory sales will be deducted from any commissions paid to the group.
- GOS (goods out of stock) means that a group will start with "X" inventory for all items at the beginning of the event. Inventory will be taken at the conclusion of the event and any item that has been sold and removed from inventory the group is responsible for payment of.





Eligibility

The policies below must be followed in order to comply with Internal Revenue regulations, Levy Restaurants policies, American Airlines Center's rules, and other laws governing fundraising activities.

- **The group certifies that it is a non-profit, tax-exempt organization as defined in section 501 of the Internal Revenue code and possesses corresponding documentation (501-C-3 letter). The group must operate for civic, charitable, religious, or educational purposes.**
- **A copy of your Federal I.D or social security number must be furnished with the signed service group contract agreement. This must be provided prior to your group attending training with Levy Restaurants.**
- **The group certifies that payments received will be used to support the group's activities and that no payments will be made to individuals for services rendered.**
- **All individuals must sign a group attendance sheet to donate their service to the organization each event.**
- **All groups must provide proof of General Commercial Liability insurance once presented with a contract by Levy Restaurants.**



Policy Guidelines

- Volunteers must be at least 18 years of age to participate at American Airlines Center. NO EXCEPTIONS.
- Volunteers are required to attend *all necessary training before* they are allowed to volunteer, and follow policies and procedures set forth by Levy Restaurants and American Airlines Center.
- Groups must staff to designated ~~staffing levels for stands assign~~ed, including leads, cashiers, and preps.
- Volunteers not in proper uniform may result in fine or penalty. Everyone must be in full Levy uniform at all times
- Group will be deducted the full labor amount incurred by Levy in order to cover any staff shortages due to insufficient staffing levels, including not having all points of sale covered. All stands require a minimum staff level that must be met for every event without exception.
- Only the designated volunteer responsible may sign out cash banks for the stands and must return the bank at the end of the event.

Uniform

All group members must wear the following

- Black pants (no jeans, shorts, capris/cropped or warm-up pants)
- Closed toe and closed heel, rubber soles, black, slip-proof shoes
- Uniform shirt, hat and badge and name tag
  - These will be issued by Levy Restaurants
  - Your first badge is free
    - If lost or stolen there is a $5.00 charge to replace
    - This will be deducted from the donation
  - Shirts and hats are issued at a cost of $27.23 per shirt and a $10.97 per hat
    - This will be deducted from the donation

Training

Levy Restaurants will supply the below training along with basic training on inventory procedures, guest service, responsible alcohol service training, cash handling and food preparation to all group members to ensure proper management of the concession locations.

Creating Legends Online
Learn what makes Levy Restaurants a great company! 1000 Detailed Dining!
Discuss policies, customer service, basic facility rules and regulations, safety training.

RAS Training (approx 20 minutes completed online): Each participant must complete
Alcohol intervention procedures and responsible beverage service/ Levy online alcohol course

In addition, the below training which is not provided by Levy must be completed by all volunteers prior to working and/or current certification must be provided prior to working and recertified prior to expiration of certification.

TABC Training (approx. 2 hours): Each participant must be certified by law
Alcohol information required by the state of Texas in order to serve alcohol.
TABC can be taken online and proof of completion certificate must be provided to Levy Restaurants prior to first volunteer shift.

Texas Food Handler Certification Training (approx. 2 hours): Each participant must be certified by la
Food handling/sanitation information required by the state of Texas in order to serve food.
Texas Food Handler Certification can be taken online and proof of completion certificate must be provided to Levy Restaurants prior to first volunteer shift.

These sessions are MANDATORY for all stand workers and leads. Available dates and a brief description of all classes will be made available as the season approaches.

Sign Up

Organization Name _____

Address

_____

_____

_____

Contact Person: Phone Number: Email

_____

_____

_____

Non-Profit ID Number/ or Tax ID Number_____

Type of Organization_____

Total Number of Members Available to Work Events:
Adults (18 And Older) _____

Referred By:_____

How will your organization utilize your funds earned with Levy?

_____

_____

_____

Events interested in:

____Dallas Mavericks
____Dallas Stars
____Other Events: Concerts, family show, conferences, etc. (as scheduled)

?? QUESTIONS?? PLEASE CALL US!!
We can answer your questions about volunteering with Levy
214-665-4769

If your organization is interested in participating in our fundraising, please email this completed form to Levy: dhackney@levyrestaurants.com